

Warren County Port Authority

Meeting Minutes

May 3, 2010

Opening:

The meeting of the Warren County Port Authority was called to order at 5:30 pm on May 3, 2010 in the Warren County Administration Building, Room 128B by Warren County Port Authority Chairman Greg Sample. A quorum was not established until Ms. Reindl-Johnson's arrival at 5:30 pm. The Board communicated items to Ms. Reindl-Johnson via conference call, but did not take any official action/votes until her arrival in person.

Present:

Warren County Port Authority Board Members: Mr. Gully, Mr. Hearsom, Ms. Reindl-Johnson (5:30 pm) and Mr. Sample

Warren County Economic Development Staff: Kimm Coyner and Martin Russell

Other Attendees:

Sean Fraunfelter - Warren County Port Authority Contract Account

Mark Engle – Bricker and Eckler

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- **A motion was offered by Mr. Gully and seconded Mr. Hearsom to accept the March 1, 2010 minutes as presented by staff. The motion passed with a unanimous voice vote.**

C. Executive Director's Report

- Executive Director Kimm Coyner requested Sean Fraunfelter, the Warren County Port Authority's Contract Accountant, to give the Port an update on any financial reports. Mr. Fraunfelter stated that there had not been a tremendous amount of activity this past month. The Warren County Commissioners did allocate through the Port their annual scholarship contribution to Sinclair Community College. Also, there had been \$100,000 placed into the operating account from the VH Monroe project.

D. Old Business

- Executive Director Kimm Coyner requested Sean Fraunfelter to give the Port Board an update on the Port's audit. Mr. Fraunfelter stated that the State of Ohio has completed their field work and that the Port is waiting for approval. Mr. Fraunfelter also sent Bloomberg information regarding the Port at their request.

- Executive Director Kimm Coyner discussed the Recovery Zone Bond allocation and the projects being brought forth for potential funding. All projects are still on track and Ms. Coyner will need authorization to update the State of Ohio on each project. E-Beam is on track for their expansion project. The expansion will double their employment size and expand their facility by 26,000 SF. The project should go in front of DFAC at the end of May. The Warren County Sports Complex was awarded additional State of Ohio allocation funds. The Sports Complex project is looking for an additional hotel tax to secure funding and Warren County may use their non-revenue credit for the project. The Greentree Academy is still being run by the City of Middletown. It appears they are still on track for the August deadline when the Warren County Port Authority would assume responsibility for the project. **A motion was made by Ms. Reindl-Johnson and seconded by Mr. Gully to authorize Ms. Coyner to sign and send to the State of Ohio an update of where Warren County's Recovery Zone Bond allocation projects are in the financing process. The motion passed on a unanimous voice vote.**

E. Executive Session

- **A motion was offered by Mr. Hearsom and seconded by Mr. Gully at 5:32 pm to enter into Executive Session to discuss litigation with Ms. Martha Paige. The motion unanimously passed using a roll call vote.**
- **A motion was offered by Ms. Reindl-Johnson and seconded by Mr. Gully at 5:35 pm to exit the Executive Session where litigation with Ms. Martha Paige was being discussed. The motion unanimously passed using a roll call vote.**
- **A motion was offered by Mr. Hearsom and seconded by Ms. Reindl-Johnson to authorize Bricker and Eckler to participate alongside Warren County in the depositions regarding the Martha Paige case in an amount not to exceed \$15,000. The motion passed on a unanimous voice vote.**
- **A motion was offered by Ms. Reindl-Johnson and seconded by Mr. Hearsom at 5:38 pm to enter into Executive Session to discuss personal matters relating to Ms. Coyner's resignation from the Warren County Office of Economic Development. The motion unanimously passed using a roll call vote.**
- **A motion was offered by Mr. Gully and seconded by Mr. Hearsom at 5:48 pm to exit the Executive Session where personal matters pertaining to Ms. Coyner were discussed.**
- No official action was taken by the Warren County Port Authority regarding retaining Ms. Coyner and her services for the Port Board. The Port has an interest in doing so until the end of 2010, but there are a couple of pending legal matters regarding PERS and other items that need to be reviewed prior.

Adjournment:

At 5:52 pm, a motion was made by Mr. Gully and seconded by Mr. Hearsom to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting will be at 5:00 pm on June 7, 2010 in room 128 B, Warren County Administration Building.

Minutes submitted by: Martin Russell

Approved by: Kimm Coyner

